2025 UOTP Course Catalog addendum

March 7, 2025 **p.121**	**Associate of Science in Government Contract Management*** *Program under review. Not currently enrolling.
March 7, 2025 **p.127-128**	**Certificate in Computer Network Professional*** **Certificate in Computer Support Technician*** **Certificate in Cybersecurity Professional*** **Certificate in Data Science*** **Certificate in IT Project Management*** **Certificate in Medical Assistance*** **Certificate in Network Support Technician*** *Program under review. Not currently enrolling.
March 8, 2025 **p.44**	**Revised policy:** **Course Repeats** Students must repeat a course in which they receive a failing grade. Students will be registered on the course, preferably in subsequent semesters, should the course be available. If students are unsuccessful on a second-course attempt, they must receive permission from the Dean of the Program to take the failed course for a third time. The highest grade earned is used in the calculation of the grade point average. All course attempts are considered in the calculation of quantitative progress (maximum time frame). Only one repetition of a previously passed course is permitted for financial aid purposes. Students who wish to repeat a previously passed course (receiving a grade of "C" or "D") are responsible for the tuition for that course as it is not covered by Title IV financial aid. Veteran Affairs will only pay for a repeated course if a higher grade is needed to complete the program. Course repeats are priced at current tuition rates.
March 8, 2025 **p.94**	**Bachelor of Science in Business - Healthcare Management Concentration** Replace *HLTH430 Health Data Analytics and Information Governance* with *HLTH421 Health Care Organizations and Finance.*
March 8, 2025 **p.81**	**MS in Data Analytics – Big Data Concentration** Replace DACS640 Data Integration, Warehousing, Provenance, and Analysis with RES680 Capstone in Data Analytics.
May 6, 2025 **p. 76**	**Executive Master of Business Administration*** *Not currently enrolling.
May 6, 2025 **p. 72**	**Master of Business Administration – concentrations:** • Amazon Web Services* • Artificial Intelligence* • Computer Informatics* • Education*

	- Health Care Administration* - Hospitality and Tourism Management* - Public Policy* *Not currently enrolling.
May 6, 2025 **p. 79**	**MS in Computer Science – concentrations:** - Amazon Web Services* - Big Data Science* - Cyber Security* - Database Organization* - Information Technology Management* *Not currently enrolling.
May 6, 2025 **p. 80**	**MS in Data Analytics – concentrations:** - Amazon Web Services* - Artificial Intelligence* - Business Analytics - Marketing Analytics* - Financial Analytics* - Big Data Science - Geospatial Intelligence* *Not currently enrolling.
May 6, 2025 **p. 83**	**MS in Education – concentrations:** - Elementary Teaching* - Learning Design Innovation* - STEM Education* *Not currently enrolling.
May 6, 2025 **p. 84**	**MS in Geospatial Information Technology*** *Not currently enrolling.
May 6, 2025 **p. 87**	**MS in Information Technology – concentrations:** - Amazon Web Services* - Artificial Intelligence* - Geospatial Intelligence* *Not currently enrolling.
May 6, 2025 **p. 89**	**Combined Bachelor of Science/Master of Business Administration in Hospitality and Tourism Management*** *Not currently enrolling.
May 6, 2025 **p. 91**	**Bachelor of Science in Accounting*** *Not currently enrolling.
May 6, 2025 **p. 93**	**Bachelor of Science in Business – concentrations:** - Early Childhood Development* - Geospatial Business Intelligence* - Healthcare Management* - Information Management* *Not currently enrolling.
May 6, 2025 **p. 99**	**Bachelor of Science in Criminal Justice*** *Not currently enrolling.

May 6, 2025 **p. 101**	**Bachelor of Science in Cyber Security and Policy*** *Not currently enrolling.
May 6, 2025 **p. 103**	**Bachelor of Science in Data Analytics and Management*** *Not currently enrolling.
May 6, 2025 **p. 107**	**Bachelor of Science in Geospatial Information Technology*** *Not currently enrolling.
May 6, 2025 **p. 108**	**Bachelor of Science in Government Contract Management*** *Not currently enrolling.
May 6, 2025 **p. 114**	**BS in Hospitality and Tourism Management – concentration:** • Hospitality Management* *Not currently enrolling.
May 6, 2025 **p. 116**	**BS in Information Technology – concentration:** • Healthcare Management* *Not currently enrolling.
May 6, 2025 **p. 117**	**Bachelor of Science in International Business*** *Not currently enrolling.
May 6, 2025 **p. 119**	**Associate of Science in Accounting*** *Not currently enrolling.
May 6, 2025 **p. 121**	**Associate of Science in Criminal Justice*** *Not currently enrolling.
May 6, 2025 **p. 124**	**Associate of Science in International Business*** *Not currently enrolling.
May 6, 2025 **p. 125**	**Associate of Science in Network Security Management*** *Not currently enrolling.
May 6, 2025 **p. 127-128**	**Advanced Certificate in Business Accounting*** **Advanced Certificate in General Management*** **Advanced Certificate in Government Contract Management*** **Advanced Certificate in Health Systems Management*** **Advanced Certificate in Information Systems Management*** **Advanced Certificate in International Business*** **Advanced Certificate in Network Security Management*** *Not currently enrolling.
May 6, 2025 **p. 128-131**	**Certificate in Accounting Clerical Support*** **Certificate in Information Assurance*** **Certificate in International Studies*** **Certificate in General Business*** **Certificate in Network Security Management*** **Certificate in Office Application Support*** *Not currently enrolling.
May 6, 2025 **p. 133-136**	**Diploma in Cyber Security*** **Diploma in Data Science*** **Diploma in Medical Assistant*** **Diploma in Software Developer*** *Not currently enrolling.
May 15, 2025 **p.24**	*Master's Program Transfer Credits*

	Master's students may transfer up to fifteen (15) graduate credits. Transfer credits must be at the graduate level and have earned a grade of "B" or better. Credits must have been completed within the last 10 years at an accredited institution (accredited by an institutional accrediting agency recognized by the Secretary of the US Department of Education) or at ACE-approved military training and service. Transfer credit decisions will be based on official transcripts provided to University of the Potomac.
May 28, 2025 p.24	**Transfer of Credits Policy, paragraph added:** *Undergraduate Program Transfer Credits* Transfer credits must have been completed within the last 15 years at an accredited institution (accredited by an institutional accrediting agency recognized by the Secretary of the US Department of Education) and have an earned grade of "C" or higher. Transfer credit decisions will be based on official transcripts provided to University of the Potomac.
June 11, 2025 p.58	**Old policy:** Graduate students are only permitted to graduate with a CGPA of 3.0 or higher and must earn a minimum grade of B- in the core courses. Core courses with a grade less than a B- must be repeated. Only one C grade is permitted in the concentration courses for graduate students. **New policy:** Graduate students must maintain a cumulative GPA of 3.0 or higher to graduate. Core courses with grades below B- must be repeated. Only one grade of C is allowed in concentration courses. In programs without an academic concentration, one grade of C is permitted.
August 18, 2025 **p.42-43**	**Revised section:** *Textbooks* The course syllabi contain information about textbooks and supplemental materials for the individual courses offered at the University of the Potomac. In numerous courses, the learning resources available are digitized and provided to students and faculty through Cengage.com. Courses that are not supported by Cengage.com may also offer an e-resource option through eCampus and can be accessed at http://www.ecampus.com. Questions about textbooks should be directed to the instructor or the Learning Resource Center (LRC). In addition, the LRC can provide alternative sites where the students may order books. Students are expected to purchase the required textbook(s) for each course. New and used textbooks, eBooks may be purchased or rented through eCampus. Students who receive financial aid may qualify for alternative payment options only through eCampus.

Learning Resource Center/Library

The University of the Potomac maintains an online Learning Resource Center (LRC) under the Academic Affairs division. The LRC provides students with access to digital resources and tutoring services by Tutor.com. Whether students are seeking assistance with a challenging subject, preparing for an exam, or looking to enhance their understanding of various topics, they can access Tutor.com through the Moodle Learning Management System for assistance. Faculty and students can request sessions on information literacy, library research skills, internet searching, commercial database searching, and any other library-related topics. University of the Potomac faculty, staff, and students may access these databases from any location after creating a user ID and password.

The LRC collection has been developed to support the courses and program majors offered by the University. The collection includes:

- Over 6,500 volumes and 50,000 electronically accessible E-Book titles.
- 60 periodicals in print format.
- Databases:
  Five periodical databases providing electronic access to approximately 3,700 periodical titles (abstracts and many in full text). These databases include, but not limited to:
  - Business Source Elite (EBSCO Host)
  - Regional Business News (EBSCO Host)
  - Scholarly Journals, articles, and publications (ProQuest Host)

The University of the Potomac LRC is an institutional member of the Association of College and Research Libraries and the American Library Association.